



## Notice of a public meeting of

### Audit & Governance Committee

<b>To:</b>	Councillors Cunningham-Cross (Chair), Barnes, Brooks (Vice-Chair), Burton, Cuthbertson, Steward and Watson
<b>Date:</b>	Wednesday, 17 April 2013
<b>Time:</b>	5.30 pm*
<b>Venue:</b>	Severus Room (FO32) West Offices, York

**\*Would Members of the Committee please note that there will be a training session on Information Governance held at 5.00pm (Prior to the commencement of the meeting at 5.30pm)**

### AGENDA

#### 1. **Declarations of Interest**

At this point, Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on this agenda.

#### 2. **Minutes** (Pages 3 - 12)

To approve and sign the minutes of the meeting of the Audit and Governance Committee held on 19 March 2013.

### **3. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 16 April 2013.**

### **4. Audit and Governance Committee Forward Plan (Pages 13 - 20)**

This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to February 2014.

### **5. Internal Audit, Counter Fraud and Information Governance Plan 2013/14 (Pages 21 - 42)**

This report seeks the Committee's approval for the planned programme of audit, counter fraud and information governance work to be undertaken in 2013/14.

### **6. Audit, Counter Fraud and Information Governance Monitoring Report (Pages 43 - 66)**

This report provides an update on progress made in delivering the internal audit work plan for 2012/13 and on current counter fraud and information governance activity.

### **7. Internal Audit Follow Up Report (Pages 67 - 72)**

This is the regular six monthly report to the Committee which sets out progress made by Council departments in implementing actions agreed as part of internal audit work.

### **8. Information Governance Strategy (Pages 73 - 84)**

This report informs Members about the Information Governance Strategy developed by the Council's Corporate Information Governance Group (CIGG) and progress in implementing the strategy discussed by the Committee on 13 February 2012.

### **9. Mazars Draft Audit Strategy Memorandum (Pages 85 - 112)**

This report presents the Mazars' Draft Audit Strategy for the year ended 31 March 2013.

## 10. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.